



IAP2 Australasia Board of Directors

Selection Criteria

Nominating as a candidate

At the 2021 Annual General Meeting, three director positions will become vacant. Nominations are invited from eligible candidates to stand for election to the IAP2 Australasia Board of Directors for a three-year term.

At the July 2019 Board meeting, the directors endorsed the revised Board Charter By-Laws and Policy Manual, which includes amendments that impact on the election process. One of the fundamental changes to the election process is the establishment of an Assessment Panel to assess nominations that have been received to ensure that they have published suitable qualifications, skills and experience to discharge the functions of a director as determined by the Board for the election. The Assessment Panel will evaluate each nomination as either accepted or not accepted, and the Assessment Panel's decision is final. It is to be noted that candidate names will be redacted as part of the assessment process.

In order to apply, you must:

- Be a natural person and a current financial member of IAP2 Australasia for a minimum of 12 months.
- Be nominated by two other current financial IAP2 Australasia members.
- Demonstrate you have suitable qualifications, skills and experience to discharge the functions of a director as determined by the Board.
- Certify an understanding of the election guidelines, the Constitution, Board Charter, By-Laws and Policies and be familiar with the responsibilities of a director as outlined in the Corporations Act 2001 (Cwth) and by the Australian Charities and Not-for profits Commission.

To ensure that members have an opportunity to elect directors that have the necessary skills to discharge their duties as directors and the expertise to help IAP2 Australasia to achieve its goals and objectives the Board has agreed to the following criteria to be used by the Assessment Panel to evaluate each of the nominations.

Essential Criteria (candidates must have all these)

1. Governance knowledge
 - a. Exceeds: Experience: 5+ years Governance experience, for example on a Board or NFP Board, Government delegated Committee or similar.
Knowledge: ACID Directors course or NZ equivalent.
 - b. Meets: Experience: 2 - 3 years Governance experience, for example: Government delegated Committee (or similar); Governance Committees; or School Board.
Knowledge: AICD NFP governance course or NZ equivalent.
2. Financial literacy
 - a. Exceeds: Experience: 5+ years Financial experience. Served on Finance Committee, managed complex budgets within organisations. Knowledge: Tertiary qualifications, CPA or CA qualified.
 - b. Meets: Experience: 2 - 3 years financial experience, including managing budgets.
Knowledge: AICD financial literacy course or NZ equivalent, or similar financial course.
3. Demonstrate the ability to manage a personal and material conflict of interest. A personal and material conflict of interest exists when it is likely that a director could be influenced, or could be perceived to be influenced, by an interest separate to carrying out their duties as a director and the director has the potential to gain from the interest personally

Desired Criteria (candidates should have at least two of these)

1. Established Local Government relations and networks.
2. Experience in building and protecting intellectual capital.
3. A commitment to Diversity, Equity and Inclusion and experience in developing and implementing DEI within organisations.
4. Research experience – both qualitative and quantitative.
5. Experience leading and managing change.

Encouraged Criteria

1. Under 35 years of age.
2. Identify as Aboriginal, Torres Strait Islander, Maori or Pasifika.

Closing Date for Nominations:

Nomination forms to be lodged with the Returning Officer, Nunzio Giunta, nunzio@iap2.org.au by 5:00 pm (AEST) 13 August 2021.

For more information, contact: Nunzio Giunta, Returning Officer: nunzio@iap2.org.au or call 0419 599 859.



NOMINATION FORM FOR IAP2 AUSTRALASIA LTD DIRECTOR

Section 1

To be signed by the Proposer and signed by the Seconder – both of whom must be financial IAP2 Australasia members.

I _____ (Proposer's name) and

_____ (Seconder's name)

wish to nominate _____ (candidate) for the role of DIRECTOR

with IAP2 Australasia Limited.

Signed: _____ (Proposer)

Signed: _____ (Seconder)

Date: ____/____/2021

Section 2

To be completed by the Candidate.

I consent to this nomination for the role of DIRECTOR with IAP2 Australasia Limited. I declare:

- I have read the Board Charter, By-Laws and Policies and meet the requirements for election.
- I have been a member for at least the last 12 months.
- I am a member of the Company or an employee of a corporate member.
- I can demonstrate that I can meet the expected criteria.

Signed: _____(Candidate)

Date: ____/____/2021

Name: _____ (Candidate)

Residential Address:

Email: _____ Phone: _____

This information will be provided to the membership to help in the election process.

Candidates, please complete a short statement about yourself in 100 words or less.

Please demonstrate how you meet the required criteria in 400 words or less:

1. Governance knowledge
 - a. Exceeds: Experience: 5+ years Governance experience, for example on a Board or NFP Board, Government delegated Committee or similar.
Knowledge: ACID Directors course or NZ equivalent.
 - b. Meets: Experience: 2 - 3 years Governance experience, for example: Government delegated Committee (or similar); Governance Committees; or School Board.
Knowledge: AICD NFP governance course or NZ equivalent.
2. Financial literacy
 - a. Exceeds: Experience: 5+ years Financial experience. Served on Finance Committee, managed complex budgets within organisations.
Knowledge: Tertiary qualifications, CPA or CA qualified.
 - b. Meets: Experience: 2 - 3 years financial experience, including managing budgets.
Knowledge: AICD financial literacy course or NZ equivalent, or similar financial course.
3. Demonstrate the ability to manage a personal and material conflict of interest.

Please demonstrate how you meet two or more of the desired criteria in 300 words or less:

1. Established Local Government relations and networks.
2. Experience in building and protecting intellectual capital.
3. A commitment to Diversity, Equity and Inclusion and experience in developing and implementing DEI within organisations.
4. Research experience – both qualitative and quantitative.
5. Experience leading and managing change.

Please demonstrate if you meet one or more of the encouraged criteria in 300 words or less:

1. Under 35 years of age.
2. Identify as Aboriginal, Torres Strait Islander, Maori or Pasifika.

Demonstrate the ability to understand and execute key functions of a director in 300 words or less, such as:

- Legal (director) – understand individual director’s legal duties and responsibilities
- Risk management – experience in practices relating to the identification and management of major risks and internal controls
- Monitoring – understand formal and informal practices required to ensure the sustainable corporate performance of the organisation
- Financial literacy – interpretation of standard financial reports and make informed strategic decisions to improve desired financial positioning